

Guide to the Peters Township Chamber of Commerce records, 1954-2023

Summary Information

Collection No.:	MS 2022-081
Title:	Peters Township Chamber of Commerce records
Inclusive Dates:	1954-2023
Author:	Nancy Martin
Repository:	Peters Township Public Library Archives 616 East McMurray Road McMurray, PA 15317
Creator:	Peters Township Chamber of Commerce
Extent:	16 boxes (9 linear feet), 8 maps
Language of materials:	All materials are in English.
Abstract:	Records consist of documents, photographs and maps created or accumulated by the Peters Township Chamber of Commerce in the course of promoting the commercial, civic and general interests of Peters Township businesses and the community.

Biography/History

The Peters Township Chamber of Commerce was incorporated as a non-profit organization on November 26, 1954. Its purpose was to advance the commercial, industrial, civic and general interests of Peters Township.

By 1960 the Chamber held no meetings, initiated no programs, had only 28 members and owed a debt of \$4,500.00. In 1961, the Board voted to revitalize the Chamber. As part of this revitalization,

the Chamber employed an Executive Secretary, initiated a membership drive, settled its inherited debt, held monthly regular and Directors meetings, and published a business guide, a monthly newsletter and weekly newspaper listings of community events and organizational meetings.

The Chamber's first annual business guide and community directory was published in 1961. The publication listed area businesses and included information about municipal facilities, the Peters Township School District, and local churches and social organizations. Local businesses paid an annual fee to be included in the guide. The last printed version of the guide was issued in 2017. Also in the early 1960s, the Chamber began publishing street maps of Peters Township. The maps included information about community facilities including schools and recreation sites, churches, street names, voting precincts, points of interest, and lists of, or advertisements for, local businesses.

In 1987, Carol A. Foley became the Executive Director of the Peters Township Chamber of Commerce. She held the position for 25 years until her death in 2012. Carol served on many township committees and oversaw the various activities of the Chamber.

Brian L. Schill succeeded Foley as Executive Director in October of 2012 and continued in the position until June of 2023. Amy Petro took over as Executive Director in 2023.

As of 2024, the Peters Township Chamber of Commerce continues its efforts to serve the South Hills and the Upper Washington County areas by promoting, advocating, connecting, and educating with the aim of providing connections, opportunities, partnerships, and resources that help grow local businesses and serve local communities. Its offices are located in the Waterdam Plaza in McMurray.

Scope and Content Note

The Peters Township Chamber of Commerce records document the activities of the Chamber to promote the commercial, civic and general interests of Peters Township businesses and the community.

The records document the Chamber's 1954 incorporation and its 1961 revitalization. The records include Chamber newsletters, as well as Chamber-sponsored annual business guides and community directories, and street maps of Peters Township.

The majority of the records consist of the files of Carol A. Foley who served as Executive Director of the Chamber from 1987 until 2012.

Chamber financial statements and ledger books were removed from the collection during processing at the request of the Chamber of Commerce.

The records include textual documents, photographs and maps.

Arrangement

The records are arranged in 6 series:

- Series I. Records of the Chamber's incorporation and early years, 1954-2021
- Series II. Peters Township business guides and community directories, 1961-2018
- Series III. Chamber newsletters, 1966, 1981-2012
- Series IV. Executive Director's files, 1979-2012
- Series V. Chamber of Commerce maps of Peters Township, 1963-1999
- Series VI. Promotional materials for Peters Township Community Day, 1989-2023

Administrative Information

Access Restrictions:

No restrictions.

Finding Aids:

Folder lists are available for each series or sub-series. They can be found in the "Contents List" section of this guide.

Acquisition Information:

Gift of the Peters Township Chamber of Commerce.

Custodial History:

The majority of the records arrived at the Archives as a donation by Amy Petro, the Chamber's Executive Director, in 2024.

Accruals Note:

Further accruals are expected.

Preferred Citation:

Peters Township Public Library Archives, MS 2022-081 Peters Township Chamber of Commerce records.

Processing Information:

This collection was arranged and described by Nancy Martin in 2024.

Copyright/Conditions Governing Use:

Copyright restrictions may apply. For permission to reproduce or publish materials from this collection, please contact the Peters Township Public Library Archives.

Related Materials:

- *The Commerce News*, 1955-1958 was a monthly newspaper published by the Peters Township Chamber of Commerce. An incomplete run of issues is available online through *PA Photos & Documents*.
- *Peters Township News*, 1958-1959 was a weekly newspaper published by the Peters Township Chamber of Commerce. An incomplete run of issues is available online through *PA Photos & Documents*.
- MS 2024-005 Peters Township Public Library Archives map collection contains additional maps of Peters Township.

Existence and Location of Copies:

Digital copies of some of the Chamber’s business guides and community directories can be found online through *PA Photos & Documents*.

Separated Materials:

Oversized maps are stored separately from the other materials. Their specific location is noted in the “Contents List” section of this guide.

Rights Statement for this Archival Description:

Except where otherwise noted, the guide to the Peters Township Chamber of Commerce records by the Peters Township Public Library Archives is licensed under a Creative Commons Attribution-NonCommercial-NoDerivatives 4.0 International License. (CC BY-NC-ND 4.0)

<https://creativecommons.org/licenses/by-nc-nd/4.0/>

Sources Consulted:

The following sources were consulted in the creation of this finding aid:

- The records of the Peters Township Chamber of Commerce
- The Peters Township Chamber of Commerce website at www.ptchamber.com

Contents List

Series I. Records of the Chamber's incorporation and early years, 1954-2021

Series Scope and Content Note: Series consists of records documenting the Chamber's incorporation and early years of existence. Series includes a copy of the Chamber's notice of incorporation from 1954, a copy of its by-laws, membership cards from the 1950s, an early brochure, lists of Chamber presidents and members, copies of newspaper articles relating to Chamber activities, excerpts from the Chamber's meeting minutes, a scrapbook, records of the Chamber's Area Development Committee from the early 1960s, and records relating to the proposed construction of a Peters Township Chamber of Commerce building on Valley Brook Road.

Box 1	Folder title	Dates
Folder 1	Incorporation and early years	1954-1982
Box 2		
Folder 1	Indentures (deeds) relating to the Chamber property on Valley Brook Road	1956, 1962, 2002
Folder 2	Newspaper clippings	1959-2021
Folder 3	Revitalizing the Peters Township Chamber of Commerce	1961
Folder 4	Area Development Committee	circa 1962
Folder 5	Chamber scrapbook	1962-1990
Drawer 3		
Folder 2	Copy of plans for the Chamber of Commerce building, Valley Brook Road	1956

Series II. Peters Township business guides and community directories, 1961-2018

Series Scope and Content Note: Series consists of business guides and community directories of Peters Township created by the Chamber of Commerce. The annual guides and directories contain detailed information about the township including lists of churches, municipal and recreation facilities, officials, ordinances, organizations and schools, information about the library, a list of Chamber member businesses, their addresses and phone numbers, voter information, and emergency contacts. Series also includes records relating to the publication of the annual guides and directories.

Box 2	Folder title	Dates
Folder 6	Peters Township business guides and community directories	1961-1969
Folder 7	Peters Township business guides and community directories	1970-1978
Folder 8	Peters Township business guides and community directories	1979-1989
Folder 9	Peters Township business guides and community directories	1989-1999
Folder 10	Peters Township business guides and community directories	1999-2009
Box 3		
Folder 1	Peters Township business guides and community directories	2010-2018
Folder 2	Miscellaneous Peters Township guides and directories	1976, 1978, 1998-2001
Folder 3	Printing of the Peters Township business guides and community directories	1998-2012

Series III. Chamber newsletters, 1966, 1981-2012

Series Scope and Content Note: Series consists of newsletters published by the Peters Township Chamber of Commerce. The newsletters document new Chamber members and member news, past and upcoming Chamber-sponsored events, and community happenings.

Box 1	Folder title	Dates
Folder 2	Chamber newsletter: the spectator	1966
Folder 3	Chamber newsletter: Peters Township Chamber Newsletter	1981-1988
Folder 4	Chamber newsletter: Chamber Chatter	1985-1987
Folder 5	Chamber newsletter: Chamber News and Notes	1987-1995
Folder 6	Chamber newsletter: News and Notes	1995-1999
Folder 7	Chamber newsletter: News and Notes	2000-2005
Folder 8	Chamber newsletter: News and Notes	2006-2009
Folder 9	Chamber newsletter: Chamber Focus	2010-2012

Series IV. Executive Director's files, 1979-2012

Series Scope and Content Note: Series consists of the files of Carol A. Foley, the Executive Director of the Chamber of Commerce for 25 years, from 1987 until her death in 2012. The contents of the majority of the files are arranged in reverse chronological order.

Series is arranged in 21 subseries:

Subseries No.	Subseries title	Dates
i	Executive Director's correspondence	1993-2012
ii	Agendas and minutes of Peters Township Council meetings and of Chamber of Commerce board meetings	2000-2011
iii	Quad Chambers of Commerce and Regional Alliance of Chambers	1991-2008
iv	Peters Township School District	1986-2011
v	Peters Township	1989-2011
vi	Peters Township Parks and Recreation	1990-2003
vii	Chamber workshops and seminars	1990-2005
viii	Pennsylvania Free Enterprise Week	1989-2003
ix	Peters Township Community Day	1979, 1981, 1990-2009
x	Annual Chamber golf outing and fundraiser	1990-2009
xi	Chamber baseball outings	1990-2006
xii	Peters Township Relay for Life	2005-2007
xiii	Chamber annual dinner	1984-2009
xiv	Chamber holiday luncheon	1991-2009
xv	Chamber anniversaries	1994, 2004
xvi	Welcoming luncheon for new teachers	1990-2008
xvii	Peters Township Character Counts Committee	1999-2011
xviii	Peters Township High School Recognition of Excellence ceremony	2000-2008
xix	Women of Wisdom Symposium and ATHENA Award Committee	2003-2009
xx	Miscellaneous files	1976-2010
xxi	Photographs	1986-2004

Subseries i. Executive Director's correspondence, 1993-2012

Subseries Scope and Content Note: Subseries consists of incoming and outgoing correspondence of Carol A. Foley, the Executive Director of the Peters Township Chamber of Commerce. Topics include Chamber membership and events, legal questions, the Chamber board, and requests for support from members of the community.

Box 3	Dates
Folders 4-8	1993-1997
Box 4	
Folder 1-10	1998-2012

Subseries ii. Agendas and minutes of Peters Township Council meetings and of Peters Township Chamber of Commerce board meetings, 2000-2011

Subseries Scope and Content Note: Subseries consists of agendas and minutes of both Peters Township Council meetings and of Peters Township Chamber of Commerce board meetings. Subseries also includes additional documents, such as newspaper clippings, relating to issues discussed at the meetings.

The Peters Township Council and Peters Township Chamber of Commerce agenda and minutes are interfiled and arranged in reverse chronological order within each folder.

Box 4	Dates
Folder 11	2000
Folder 12	2001
Box 5	
Folders 1-9	2002-2010
Box 6	
Folder 1	2011

Subseries iii. Quad Chambers of Commerce and Regional Alliance of Chambers, 1991-2008

Subseries Scope and Content Note: Subseries consists of documents, photographs and maps relating to the activities of the Peters Township Chamber of Commerce, first, as a member of the Quad Chambers of Commerce (comprised of the chambers of Peters Township, Upper St. Clair, Bethel Park and the Greater Bridgeville Area) and, later, as a member of the Regional Alliance of Chambers (comprised of the Peters Township, Upper St. Clair and Greater Bridgeville Area (later the South West Communities)) chambers. A major initiative of both the Quad Chambers and the Regional Alliance was the creation of an annual street map for the South Hills area of Pittsburgh.

Box 6	File title	Dates
Folder 2	Quad Chambers of Commerce	1991-1995
Folder 3	Quad Chambers of Commerce	1996-1998
Folder 4	Quad Chambers of Commerce	1999-2001
Folder 5	Regional Alliance of Chambers	2002-2005
Folder 6	South Hills of Pittsburgh street map	1993-2004
Folder 7	Street map for the South Hills area	2008
Drawer 3		
Folder 1	Street maps for the South Hills area (3 undated maps)	2000s

Subseries iv. Peters Township School District, 1986-2011

Subseries Scope and Content Note: Subseries consists of reports, newspaper clippings and other documents relating to the operations of the Peters Township School District collected by the Peters Township Chamber of Commerce.

The contents of the newspaper clippings file are not arranged in any particular order.

Box 6	File title	Dates
Folder 8	Reports on Peters Township School District	1986-1997
Folder 9	Peters Township School District	1989-2010
Folder 10	Newspaper clippings relating to Peters Township School District	1992-2011
Folder 11	Clippings file about Peters Township High School principal Thomas Hajzus	2003-2010

Subseries v. Peters Township, 1989-2011

Subseries Scope and Content Note: Subseries consists of documents and newspaper clippings relating to Peters Township accumulated by the Peters Township Chamber of Commerce.

The contents of the newspaper clippings file are not arranged in any particular order.

Box 7	File title	Dates
Folder 1	Peters Township	1998-1999
Folder 2	Peters Township	2000-2004
Drawer 3		
Folder 6	Peters Township municipal guide and map (2 maps)	2001-2002, circa 2006
Folder 3	Peters Township	2005-2007
Folder 4	Peters Township	2008-2011
Drawer 3		
Folder 5	Maps of new developments in Peters Township (6 maps)	2004-2011
Box 7		
Folder 5	Newspaper clippings relating to Peters Township	1989-2009

Subseries vi. Peters Township Parks and Recreation, 1990-2003

Subseries Scope and Content Note: Subseries consists of reports, documents and newspaper clippings relating to the activities of the Peters Township Parks and Recreation department accumulated by the Peters Township Chamber of Commerce. Carol A. Foley, the Executive Director of the Peters Township Chamber of Commerce, served on some of the township's recreation planning committees.

Box 7	File title	Dates
Folder 6	Peters Township Comprehensive Land Park, Recreation and Open Space Plan	1990
Folder 7	Comprehensive Recreation and Park Plan	1998-1999
Folder 8	Peterswood Park renovations and referendum	1990-1991
Folder 9	Peters Township Parks and Recreation	1991-2003
Folder 10	Preservation of the Waterdam reservoirs and woodlands	1994-1995

Subseries vii. Chamber workshops and seminars, 1990-2005

Subseries Scope and Content Note: Subseries consists of records documenting workshops and seminars offered by the Peters Township Chamber of Commerce and/or attended by its members.

Box 8	File title	Dates
Folder 1	Adult computer classes	1990-1993
Folder 2	Adult computer classes	1994-1996
Folder 3	Adult computer classes	1997-2003
Folder 4	Time and lifestyle management workshop	1990
Folder 5	Small business seminars	1992
Folder 6	CPR courses	1994
Folder 7	Armed robbery prevention seminar	1995
Folder 8	Intervention seminar at Lakewood Psychiatric Hospital	1995
Folder 9	Workers' compensation seminars	2003-2005

Subseries viii. Pennsylvania Free Enterprise Week, 1989-2003

Subseries Scope and Content Note: Subseries consists of records accumulated by the Executive Director of the Peters Township Chamber of Commerce relating to Pennsylvania Free Enterprise Week, a program launched by the Foundation for Free Enterprise Education (FFEE) in 1979 to teach high school students about the inner workings of business and the American free enterprise system. Subseries includes programs, newsletters and correspondence related to Pennsylvania Free Enterprise Week.

Box 8	Dates
Folder 10	1989-1996
Folder 11	1997-2000
Folder 12	2001-2003

Subseries ix. Peters Township Community Day, 1979, 1981, 1990-2009

Subseries Scope and Content Note: Subseries consists of photographs, documents and souvenir tokens created or accumulated by the Executive Director of the Peters Township Chamber of Commerce, both in their role as Executive Director and as a member of the Peters Township Community Day committee which planned the annual township event. Subseries documents include meeting agenda, brochures, financial reports, lists of donations and participating organizations, maps of the Community Day site, newspaper clippings and recommendations for improvement.

Box 8	File title	Dates
Folder 13	Peters Township Community Day photographs	1979
Folder 14	Wooden souvenir tokens commemorating the 200 th birthday of Peters Township, handed out by the Peters Township Chamber of Commerce at Community Day	1981
Folder 15	Miscellaneous photographs of Peters Township Community Day	1980s
Folders 16-21	Peters Township Community Day committee	1990-1995

Box 9	File title	Dates
Folders 1-14	Peters Township Community Day committee	1996-2009
Folder 15	Peters Township Community Day Hole-in-one contest	1994-2004

Subseries x. Annual Chamber golf outing and fundraiser, 1990-2009

Subseries Scope and Content Note: Subseries consists of photographs and documents relating to the Peters Township Chamber of Commerce's annual golf outing and fundraiser. Subseries includes newspaper clippings, correspondence, fliers and lists of participants. The annual fundraiser was held at Rolling Hills Country Club and benefited the Peters Township Volunteer Fire Department.

Box 9	File title	Dates
Folder 16	Annual Chamber golf outing and fundraiser	1990
Folder 17	Annual Chamber golf outing and fundraiser	1991
Box 10		
Folders 1-18	Annual Chamber golf outing and fundraiser	1992-2009

Subseries xi. Chamber baseball outings, 1990-2006

Subseries Scope and Content Note: Subseries consists of photographs and documents relating to the planning and execution of community baseball outings by the Peters Township Chamber of Commerce. The Chamber organized trips to see the Pittsburgh Pirates and the Washington Wild Things.

Box 11	File title	Dates
Folder 1	Peters Township Community Night baseball outings	1990-1997
Folder 2	Pittsburgh Pirates Peters Township Community Night outings	1998-2000
Folder 3	Peters Township Community Night at PNC Park	2001
Folder 4	Peters Township Community Night baseball outings	2003-2006

Subseries Peters Township Relay for Life, 2005-2007
xii.

Subseries Scope and Content Note: Subseries consists of records created and accumulated by the Executive Director of the Peters Township Chamber of Commerce in their role as a member of the planning committee for the Peters Township Relay for Life cancer fundraiser. Subseries includes meeting agenda and minutes, schedules of events, brochures, lists of sponsorship opportunities and sponsors, and relay team information packets.

Box 11	Dates
Folders 5-7	2005-2007

Subseries Chamber annual dinner, 1984-2009
xiii.

Subseries Scope and Content Note: Subseries consists of documents and photographs relating to the Peters Township Chamber of Commerce's annual dinner. Subseries includes correspondence, fliers, programs, invitations, tickets, menus, speeches, entertainment contracts and newspaper articles.

Box 11	File title	Dates
Folders 8-17	Harvest Ball dinner and dance	1984-1998
Folder 18	Harvest Ball dinner and dance: Come to the Cabaret	1999
Folder 19	Come to the Cabaret	2000
Folder 20	Come to the Cabaret	2001
Folder 21	Come to the Cabaret	2002
Folder 22	Monte Carlo Night	2003
Folder 23	Chamber annual dinner photographs	2004
Box 12		
Folder 1	Broadway Revue and Cabaret	2005
Folder 2	Join in the Casino Fun	2006
Folder 3	Leap Year Celebration	2008
Folder 4	Mardi Gras Madness	2009

Subseries Chamber holiday luncheon, 1991-2009
xiv.

Subseries Scope and Content Note: Subseries consists of records and photographs relating to the Peters Township Chamber of Commerce's role in the planning and execution of its annual holiday luncheon. Subseries includes correspondence, newspaper articles, invitations, speeches, and menus.

Box 12	Dates
Folders 5-16	1991-2009

Subseries xv. Chamber anniversaries, 1994, 2004

Subseries Scope and Content Note: Subseries consists of photographs and documents created or accumulated by the Executive Director of the Peters Township Chamber of Commerce in the course of planning and hosting the Chamber's 40th anniversary celebration in October 1994 and its 50th anniversary in November 2004. The 40th anniversary celebration was held at the Chamber office in The Atrium of Donaldson's Crossroads. The 50th anniversary party was held at Rolling Hills Country Club. Subseries includes guest lists, invitations, programs, newspaper articles, speeches and menus.

Box 12	File title	Dates
Folder 17	40 th anniversary celebration	1994
Folder 18	50 th anniversary celebration	2004

Subseries Welcoming luncheon for new teachers, 1990-2008
xvi.

Subseries Scope and Content Note: Subseries consists of records relating to the Peters Township Chamber of Commerce's annual welcoming luncheon for new Peters Township School District teachers. Subseries includes guest lists, invitations, programs, menus, lists of new staff, newspaper articles, speeches by the Executive Director and thank you notes from new teachers.

Box 12	Dates
Folders 19-37	1990-2008

Subseries Peters Township Character Counts Committee, 1999-2011
xvii.

Subseries Scope and Content Note: Subseries consists of records documenting the Executive Director of the Peters Township Chamber of Commerce's role as a member of the Peters Township Character Counts Committee. The committee worked to promote responsible interaction among parents, students, school and community members to actively encourage drug and alcohol free behavior in children and responsible behavior in adults.

The committee held award programs to recognize township residents and organizations that demonstrated a commitment to the ideals of respect, responsibility and honesty. Subseries includes nomination ballots, minutes of Character Counts committee meetings, correspondence, newspaper articles and agendas for the awards ceremonies.

Box 12	Dates
Folder 38	1999-2001
Folder 39	2002-2003
Folder 40	2005-2006
Box 13	
Folder 1	2007
Folder 2	2008-2011

Subseries xviii. Peters Township High School Recognition of Excellence ceremony, 2000-2008

Subseries Scope and Content Note: Subseries consists of records relating to the role of the Peters Township Chamber of Commerce as the sponsor and host of the annual *Recognition of Excellence* ceremony honoring senior students of Peters Township High School. Subseries includes ceremony programs, correspondence, sponsorship forms, speeches and newspaper articles.

Box 13	Dates
Folders 3-21	1990-2008

Subseries **Women of Wisdom Symposium and ATHENA Award Committee, 2003-2009**
xix.

Subseries Scope and Content Note: Subseries consists of records relating to the role of the Executive Director of the Peters Township Chamber of Commerce as a member of the Women of Wisdom Symposium and ATHENA Award Committee sponsored by the Washington County Chamber of Commerce. The aim of the ATHENA Award was to recognize and celebrate professional excellence, give back to the community, and assist women in reaching their full leadership potential. Subseries includes committee meeting agenda and minutes, award criteria, selection and nomination forms, sponsorship lists, award ceremony programs and newspaper articles.

Box 13	Dates
Folders 22-28	2003-2009

Subseries **Miscellaneous files, 1976-2010**
xx.

Subseries Scope and Content Note: Subseries consists of files of the Executive Director of the Peters Township Chamber of Commerce relating to a wide variety of projects and subjects.

Box 14	File title	Dates
Folder 1	Copies of the drawings of Robert Chamberlin's winning design for the Peters Township logo	1976
Folder 2	Contents of scrapbook created by Chamber member Robert Chamberlin	1976-2003
Folder 3	Miscellaneous Chamber records	1981-2012
Folder 4	Renumbering of Route 19 properties	1982
Folder 5	Service Corps of Retired Executives (SCORE)	1984-1994
Folder 6	Peters Township post offices	1985-1998
Folder 7	Chamber community room at Donaldson's Crossroads	1987-1993
Folder 8	Public Utility Commission	1987-1995
Folder 9	Peters Township "Sign Board" Committee	1988-1990
Folder 10	Pennsylvania Department of Transportation	1988-1999
Folder 11	Spring Festival of Music benefit concerts	1989-1996
Folder 12	Peters Township recycling	1990-2012
Folder 13	Peters Township ordinances	1990-1991
Folder 14	Peters Township 4K Race	1990-1994
Folder 15	Peters Township Police Department requests for funding	1991, 1999
Folder 16	Legislative issues	1991-2004
Folder 17	Southern Beltway project	1992-2008

Drawer 3		
Folder 3	Southern Beltway Transportation Project I-79 to Mon-Fayette Expressway: Recommended Preferred Alternative map	2006
Folder 18	Workers' Compensation	1992-1993, 2002
Box 15		
Folder 1	G.G. & C. Bus Company	1993
Folder 2	Government Affairs Committee	1993
Folder 3	Peters Township Chamber of Commerce business survey	1994
Folder 4	Phap Jimmy Nguyen Memorial fund	1994-1995
Folder 5	Route 19 Improvement Commission	1994-2006
Folder 6	Peters Township Reservoir Study Committee	1996-1997
Folder 7	Washington County Chamber of Commerce	1996-2005
Folder 8	Citizen of the Year campaign	1996-2006
Folder 9	Peters Township Library New Building Campaign Steering Committee	1997-1998
Folder 10	League of Women Voters of Washington County, Pennsylvania	1997-2011
Folder 11	Peters Township Comprehensive Land Use Plan	1998-1999
Folder 12	Peters Township Comprehensive Land Use Plan review	1999-2002
Folder 13	Peters Township Chamber of Commerce brochures	2000
Folder 14	<i>Peters & Point South</i> magazines (4 issues)	2000-2004
Box 16		
Folder 1	Peters Township new resident lists (monthly)	2000-2005
Folder 2	Peters Township new resident lists (monthly)	2006-2010
Folder 3	Miscellaneous Peters Township Chamber of Commerce events	2001-2012
Folder 4	Peters Township Youth Exemplifying Sportsmanship (YES) Initiative for Better Youth Sports	2002, 2005-2006
Folder 5	Route 19 Welcoming Signs project	2001-2002
Folder 6	Washington and Jefferson College's Office of Lifelong Learning Chambers of Commerce collaboration project	2003-2005
Folder 7	Leap Year networking luncheon: Identify theft	2004
Folder 8	Peters Township Public Library expansion: Fundraising Steering Committee	2007

Drawer 3		
Folder 4	First floor and second floor plans for the addition and renovation to Peters Township Public Library (3 sheets)	2007
Box 16		
Folder 9	Peters Township Property Maintenance Code (draft)	2007
Folder 10	Peters Township Manager's (Michael A. Silvestri) township news	2009-2010

Subseries Photographs, 1986-2004
xxi.

Subseries Scope and Content Note: Subseries consists of photographs of events hosted or attended by members of the Peters Township Chamber of Commerce.

Box 16	File title	Dates
Folder 11	Route 19 Reunion Parade photographs	1986
Folder 12	Miscellaneous Chamber photographs	1960-1978
Folder 13	Miscellaneous Chamber photographs	1988-2004
Folder 14	Chambers after hours mixers photographs	1995-2000
Folder 15	Photographs from Chamber photo display: Board #1	undated
Folder 16	Photographs from Chamber photo display: Board #2	undated
Folder 17	Photographs from Chamber photo display: Board #3	undated

Series V. Chamber of Commerce maps of Peters Township, 1963-1999

Series Scope and Content Note: Series consists of 8 maps of Peters Township, Washington County, Pennsylvania issued by the Peters Township Chamber of Commerce. The maps dating from 1963 through 1981 include township street maps on one side, and photographs and descriptions of community facilities on the reverse. Information recorded on the maps may include descriptions of community facilities, including schools and recreation sites, churches, street names, voting precincts, points of interest, and lists of, or advertisements for, local businesses.

Drawer 3	Dates
Folder 7	1963
	1967
	circa 1969
	circa 1973
	1974
	1981
	1992
	1999

Series VI. Promotional materials for Peters Township Community Day, 1989-2023

Series Scope and Content Note: Series consists of fliers and newspaper articles about the annual Peters Township Community Day co-hosted by the Peters Township Chamber of Commerce and Peters Township Parks & Recreation. The materials may include photographs, maps, a schedule of events, and a list of entertainers and booths.

Drawer 3	Dates
Folder 8	1989-2023